



## King County

Invites Applications for the Position of:

### Family Law Court Commissioner

Apply online at <http://www.kingcounty.gov/jobs>

*King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.*

**OPENING DATE/TIME:** 02/01/19 12:00 AM (GMT -8:00)

**CLOSING DATE/TIME:** 03/08/19 11:59 PM (GMT -8:00)

**SALARY:** \$163,943.00 - \$163,943.00 Annually

**LOCATION:** Multiple locations in King County

**JOB TYPE:** Regular, Full time, 35 hrs/week

**DEPARTMENT:** KCSC - Superior Court

**JOB NUMBER:** 2019-09241

**SUMMARY:**

King County Superior Court is recruiting for a current opening for Family Law Commissioner. Qualified candidates may be placed on an eligibility list for future recruitments.

The selected candidate will initially preside over Family Law calendars and may also preside over Ex Parte, Probate, Juvenile Court Dependency and Offender, Involuntary Treatment Act and Criminal Plea calendars as assigned by the Presiding Judge. Commissioners' duties are performed pursuant to RCW 2.24.040, RCW 26.12.060, RCW 28A.225.095, RCW 13.04.021 and RCW 13.34. A commissioner may also be designated to sit as a judge pro tempore from time to time.

This position is exempt from the Fair Labor Standards Act and is not overtime-eligible. This position is at-will and serves at the pleasure of the court.

**Who May Apply:** This position is open to attorneys licensed to practice in Washington State.

**Work Schedule:** The hours of work may vary but are typically between 8:30 a.m. and 4:30

p.m. Monday through Friday at one of the King County Superior Court facilities, with additional reading required outside of regular court hours.

**Work Location:** This position may serve in any of the King County Superior Court facilities: King County Courthouse - 516 3rd Ave, Seattle WA 98104; Juvenile Court - 1211 E. Alder, Seattle, WA 98122; Maleng Regional Justice Center, 401 4th Ave. N., Kent, WA 98032; Involuntary Treatment Act Court, 908 Jefferson St., Seattle, WA 98104.

***ADDITIONAL MATERIALS REQUIRED: Please include a resume and cover letter describing how you meet or exceed the requirements for this position. The following additional documents are required:***

- ***Confirmation of Citizenship form, per RCW 2.24.010***
- ***WSBA Release***
- ***Criminal Records Background Check form***

***Electronic versions of these documents may be found at the link below, under "Work for Superior Court":***

<https://www.kingcounty.gov/courts/superior-court/get-help/general-information.aspx>

***If you are unable to access these documents electronically, you may obtain them by calling King County Superior Court Human Resources at (206) 477-1536.***

***These materials are supplemental to your application. You must still completely fill out the application with your relevant education and work experience. Your application may be rejected as incomplete if you include relevant information only on the resume or cover letter, or if you reference "see resume" on your application.***

***Please note that you can attach multiple documents to your application. You may:***

***1) Copy and paste one or more documents into the "text resume section" of your application; or***

***2) Attach multiple documents/files in the attachment section of your application.***

**JOB DUTIES:**

Family Law Commissioners hear family law matters, including but not limited to the following issues:

- The determination or modification of parenting plans
- Determination of parentage
- Child custody, including non-parental custody
- Visitation
- Support
- Distribution of property or obligations
- Restraining orders
- Domestic Violence Protection Orders
- Dissolutions of marriage
- Legal separations
- Other matters as assigned by the Presiding Judge

**EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:****Required Experience, Qualifications and Knowledge:**

Applicants must meet the U.S. citizenship requirements of RCW 2.24.010. Membership in good standing with the Washington State Bar Association is required.

In addition, the following are required of a Family Law Commissioner:

- Judicial system knowledge, including applicable law and King County local rules, statutes, legal principles and case precedents, court procedures;
- Objectively identify, analyze and interpret legal issues, principles and arguments, direct and control courtroom proceedings in a decisive, orderly and equitable manner;
- Communicate orally and in writing in a concise and effective manner;
- Exercise appropriate judicial temperament and demeanor;
- Effectively handle pressure in difficult and unexpected situations by responding in a calm and rational manner;
- Effectively manage a high volume court calendar, including the requisite reading and preparation;
- The ability to use a personal computer and Microsoft Office programs and a willingness to learn and fully utilize court based technology programs.

**Family Law Commissioner:** At least 50% of the applicant's current practice and a minimum of five years of recent experience must be in the area of family law under RCW Title 26; or experience deemed as equivalent. Familiarity with King County Family Law rules and practice is required.

**SUPPLEMENTAL INFORMATION:**

**SPECIAL REQUIREMENTS:** Finalists must successfully pass criminal background, disciplinary and reference checks.

If you have questions regarding this position, please call King County Superior Court Human Resources at (206) 477-1536.

**Note:** Online applications are preferred. However, if you cannot apply online, go to [www.kingcounty.gov/jobs](http://www.kingcounty.gov/jobs) for other options.

**If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.**

## Family Law Court Commissioner Supplemental Questionnaire

- \* 1. This application requires the following documents: 1) Resume 2) Cover Letter 3) WSBA release 4) Criminal Background release 5) Confirmation of Citizenship. Please contact Superior Court Human Resources at (206) 477-1536 for WSBA release, Criminal Background Release and Confirmation of Citizenship forms, if you cannot access these documents electronically. If you do not include these forms your application will be considered incomplete. Have you included these forms?  
☐Yes   ☐No
- \* 2. Are you a member in good standing of the Washington State Bar Association?  
☐Yes   ☐No
- \* 3. For how many years have you practiced Family Law? If none, please enter "none."
- \* 4. What percentage of your practice in the last five years involves Family Law under RCW 26? If none, please enter "none."
- \* 5. If you believe you have experience which is the equivalent of Family Law experience, please elaborate.
- \* 6. State the number of Family Law cases in which you have been chief counsel in state Superior Court in the last five years. You may estimate the number of cases by giving a range of values, e.g. "between 10 and 20."
- \* 7. Identify all your experience as a neutral decision maker, e.g. judge (permanent or pro-tem), Court Commissioner (permanent or pro-tem), administrative law judge, arbitrator, hearing officer, etc. If none, please enter "none."
- \* 8. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or is any investigation currently pending before any court, administrative agency, bar association, disciplinary committee or other professional group?  
☐Yes   ☐No
- \* 9. If you answered "Yes" to Question 8 above, please give the particulars, including resolution. If you answered "No," please enter "N/A."
- \* 10. Has a client ever made a claim or filed suit against you for malpractice or any other cause?  
☐Yes   ☐No
- \* 11. If you answered "Yes" to Question 10 above, please give the particulars. If you answered "No," please enter "N/A."
- \* 12. If you have ever sat as a judge, have you ever received any form of discipline by the Judicial Conduct Commission?

- ☐ Yes
- ☐ No
- ☐ N/A

- \* 13. If you answered "Yes" to Question 12 above, please give the particulars. If you answered "No" please enter "N/A."
- \* 14. Have you ever been adjudged guilty of a crime (excluding minor traffic offenses)?
  - ☐ Yes    ☐ No
- \* 15. If you answered "Yes" to Question 14 above, please give the particulars. If you answered "No," please enter "N/A."
- \* 16. Identify three matters which you personally handled and which you personally found significant and briefly summarize the nature of each case. Please state why you found the matters significant. Describe the nature and date of your participation. Provide the case name and case number or, if reported, the case citation. Please provide the names and contact information for other counsel and judicial officers involved in these matters. If you have been a judge, include some cases that have been tried before you.
- \* 17. List the names, phone numbers and email addresses of opposing counsel and judicial officers for your last five trials, fact-finding hearings, or contested motions.
- \* 18. If you have been a judge or otherwise served as a neutral decision maker, list the names, phone numbers and email addresses of the attorneys who appeared before you in your last five significantly contested matters. If you have not served in this capacity, please enter "N/A."
- \* 19. If you served as a mediator or facilitator of dispute resolution, list the names, phone numbers and email addresses of the attorneys who appeared before you in the last five cases. If you have not served in this capacity, please enter "N/A."
- \* 20. List the names, phone numbers and email addresses of three non-attorney references whose opinions or observations would assist the committee in its evaluation of you.
- \* 21. Please list the names and contact information for three attorney and three judicial officer references.
- \* 22. Briefly describe your views or philosophy about Family Law or Family Law issues.
- \* 23. Please give us some examples of how you have developed your awareness and sensitivity to issues concerning: a) Domestic Violence b) Ethnic and cultural diversity c) Economically disadvantaged individuals d) Physically and mental challenged individuals e) LGBTQ community f) Physical or sexual abuse of children and domestic partners
- \* 24. What professional and personal expertise or background do you have with respect to issues relating to family and or juvenile law?
- \* Required Question